



STATE OF NEW JERSEY

Chris Christie
Governor

Kim Guadagno
Lt. Governor

Allison Blake, PH.D., L.S.W
Commissioner

JOB VACANCY POSTING

POSTING #:	127-13	ISSUE DATE:	September 6, 2013
TITLE:	CHILD CARE QUALITY ASSURANCE INSPECTOR 2	CLOSING DATE:	September 20, 2013
LOCATIONS:	Department of Children and Families (DCF) Office of Licensing Resource Family Licensing 225 East State Street Trenton, NJ 08625 Department of Children and Families (DCF) Office of Licensing Child Care Licensing 225 East State Street Trenton, NJ 08625		
POSITIONS:	Multiple positions	RANGE:	P25
DISTRIBUTION:	DEPARTMENT WIDE	SALARY:	\$60,721.58 - \$86,309.75

SCOPE OF ELIGIBILITY: Open to employees of the Department of Children and Families who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

DEFINITION: Under direction, in the Department of Children and Families, administers the licensure and enforcement provisions of the Child Care Licensing Act (NJSA 30:5-1) and the Resource Family Parent Licensing Act (NJSA 30:4C-27.3); Conducts the more difficult and complex inspections and evaluations of physical facilities and residential treatment center programs, pregnant and parenting adolescent programs, children's residential adventure programs, juvenile sex offender programs, partial care programs, youth case management programs, children's shelters and shelter homes, children's group homes, supervised transitional living homes, treatment homes, teaching family homes, psychiatric community residences for youth, resource family homes and parents, child care centers, registered family care homes, sponsoring organizations and adoption agencies to ensure their compliance with state and federal statutes and regulations and with department standards; functions as a team leader in overseeing the inspection, review, evaluation and investigation of physical facilities and/or programs.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of experience in the licensing, regulation, inspection or evaluation of child care centers, family day care homes, child placement agencies, residential or shelter facilities, group homes, resource family homes, or other facilities or homes for children or, as a manager, director, administrator, supervisor or comparable position in a child care placement agency, child care center, residential facility, shelter, group home or other facility/home for children, or three (3) years of experience in social work, direct support counseling, guidance and/or casework involving high risk child abuse and neglect or other problematic socioeconomic situations involving counseling services to clients with social, emotional, psychological, or behavioral problems including gathering and analyzing information, determining needs, and planning and supporting and/or carrying out treatment plans.

NOTE: A Master's degree in Sociology, Social Work, Psychology, Counseling, Education, Early Education, Public Health/Health Care, Nursing, or other area related to human services may be substituted for one (1) year of the required experience.

NOTE: Applicants who do not possess the required education may substitute experience on a year for year basis.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

Electronic Filing:

Forward a cover letter and resume electronically to:

Katrina.Bethke@dcf.state.nj.us.

Include the Job Opportunity # in the subject line of your email.

Alternate Filing:

If unable to file electronically, applicants may forward a cover letter and resume (including Job Opportunity #) to:

**Andrea Maxwell, Manager 1 Human Resources
Department of Children and Families
Office of Human Resources
P.O. Box 717
Trenton, NJ 08625**